

MICHIGAN MENTAL HEALTH COURT GRANT PROGRAM (MMHCGP)
FY 2013 REPORTING REQUIREMENTS
October 1, 2012 through September 30, 2013

SCCM DATA VALIDATION/ SCAS DATA EXCEPTION REPORT	
DUE DATE	NOTE
November 15, 2012	Courts will be validating that data is entered into SCCM for the time period of July 1, 2012, through September 30, 2012. Courts will also be reviewing error reports reflecting data entered into SCCM for the time period of July 1, 2012, through September 30, 2012.
February 15, 2013	Court will be validating that data is entered into SCCM for the time period of October 1, 2012, through December 31, 2012. Courts will also be reviewing error reports reflecting data entered into SCCM for the time period of October 1, 2012, through December 31, 2012.
May 15, 2013	Court will be validating that data is entered into SCCM for the time period of January 1, 2013, through March 31, 2013. Courts will also be reviewing error reports reflecting data entered into SCCM for the time period of January 1, 2013, through March 31, 2013.
August 15, 2013	Court will be validating that data is entered into SCCM for the time period of April 1, 2013, through June 30, 2013. Courts will also be reviewing error reports reflecting data entered into SCCM for the time period of April 1, 2013, through June 30, 2013.

SCCM USER AUDIT REPORT	
DUE DATE	NOTE
January 31, 2013	Courts will be confirming user access to SCCM.

MENTAL HEALTH COURT FINANCIAL REPORTS	
DUE DATE	NOTE
January 30, 2013	Courts will be reporting on expenditures from October 1, 2012, through December 31, 2012.
April 30, 2013	Courts will be reporting on expenditures from January 1, 2013, through March 31, 2013.
July 30, 2013	Courts will be reporting on expenditures from April 1, 2013, through June 30, 2013.
October 10, 2013	Courts will be reporting on expenditures from July 1, 2013, through September 30, 2013.

MENTAL HEALTH COURT PROGRESS REPORTS	
DUE DATE	NOTE
April 30, 2013 Interim Report	Courts will be report on progress made during the first half of the grant period from October 1, 2013, through March 31, 2013.
October 10, 2013 Final Report	Courts will be reporting on progress made during the second half of the grant period from April 1, 2013, through September 30, 2013.